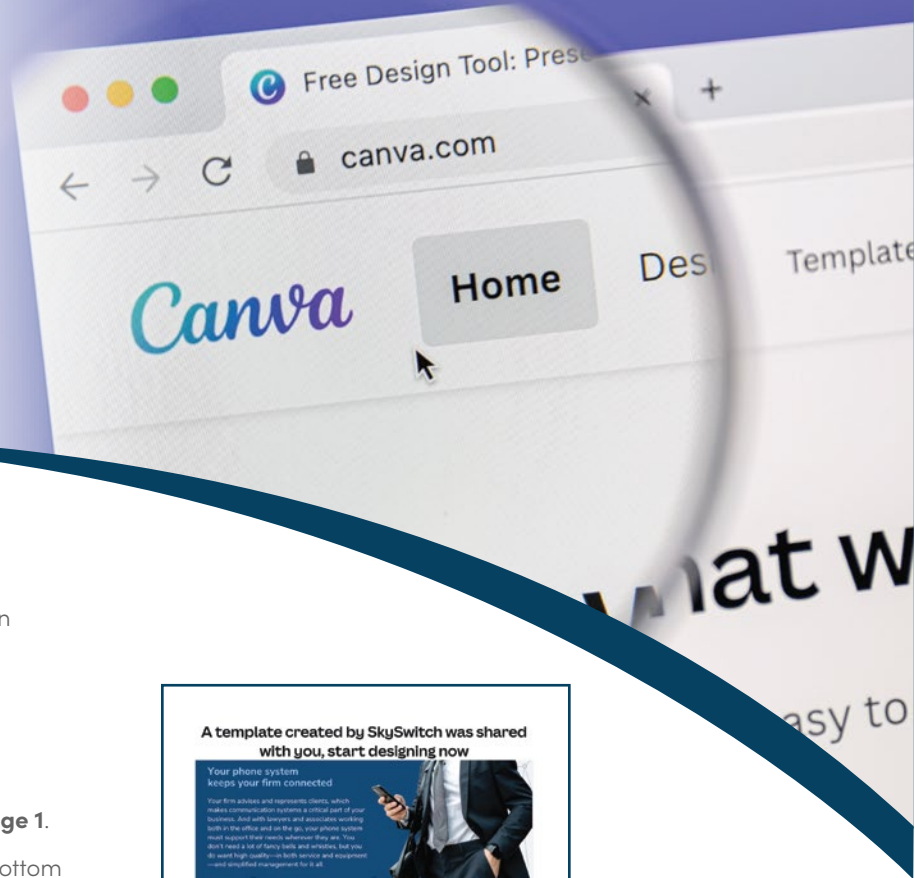# skyswitch

Create Your Own Design With Canva Using the Template Link

1 Your Template Link

- The template link allows you to edit the document within Canva by copying it into your own account.

2 Open the Template Link

- After clicking the link, you should see an image like **image 1**.
- Click the button "Use template for new design" at the bottom of the page.
- If you already have a Canva account, skip to **step 4**.

3 Sign up for a free Canva account

- If you don't have a Canva account, after clicking the template link, you will be prompted to create one.
- Click the "Sign up" button and follow the instructions to create a free Canva account.

image 1: use template link for new design

4 Edit and rename your design

- When you open the template link you can now start editing!
- We also recommend that you rename your file. Go to the top right and click on the name. See **image 2**.

5 Download or Share

- Once done editing, go to upper right corner and select "share." There will be a dropdown with several options. See **image 2**.
- To download, click the "download" button and download as a PDF. The file will be saved to your computer.
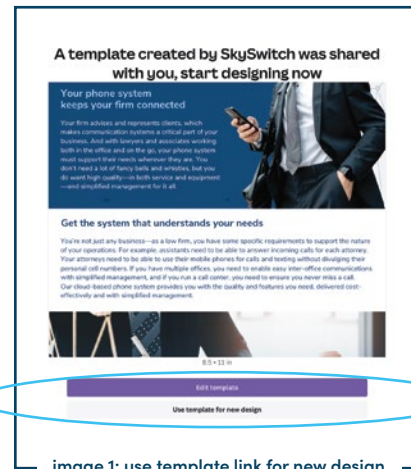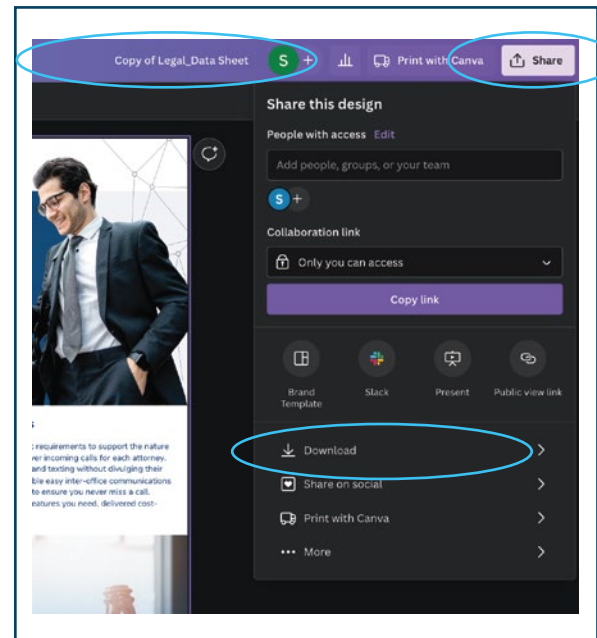

image 2: use template link for new design